



Billinge Chapel End Parish Council
The Public Hall, 216 Main Street, Billinge WN5 7PE
07483 325064
clerk@billingeparishcouncil.gov.uk

Billinge Chapel End Parish Council Meeting

**To the Chair and Members of Billinge Chapel End Parish Council you are summoned to attend a full council meeting to be held
on Monday 21st September 2026 at 7.30pm
at The Public Hall, 216 Main Street, Billinge WN5 7PE.**

Karen Newton - Clerk to the Council

Agenda

1. Apologies

To receive and approve apologies for absence.

2. Declarations of Interest and Dispensations

To receive declarations of interest and consider any requests for dispensations related to items on the agenda.

3. Minutes

To approve the minutes of:

Full Council Meeting - Monday 20th July 2026

4. Public Participation

In accordance with the Council's Standing Orders, members of the public may address the Council at the discretion of the Chairman for a limited period. Matters raised will be noted and, where appropriate, referred for consideration at a future meeting. No decisions will be taken under this item.

5. Dam Slacks Playing Field

To receive any updates

To Consider any quotes received

6. Finance & Governance

6.1 To approve the Payment Schedule July/Aug 2026.

6.2 To approve the bank reconciliations for July/Aug 2026.

6.3 To note the publication of items over £100.00 for July/Aug 26 on the parish council website.

6.4 To approve & authorise payment for Sept 26 Payments

6.5 To receive and note the NALC pay settlement agreement.

7. Fire Risk Assessment

To review the 2026 Fire Risk Assessment, note any outstanding actions, and **agree** any necessary updates or remedial works.

To Note Gas Certificate

8. Asbestos Report

To review the current Asbestos Report, note any outstanding actions, and **agree** any necessary updates or remedial works.

9. WorkNest Health & Safety Report

To review the WorkNest Health & Safety Report from 2024, which identified 72 outstanding issues, and **note** that the majority have now been resolved. Any remaining actions to be reviewed and agreed.

10. Works Carried out during August 2026

To Note Clerks Report

11. Memorial Stone

To note the email received from **Dennis McDonnell** regarding the proposed blessing of the memorial stone. If agreed, to appoint a councillor to contact Dennis McDonnell and make the necessary arrangements in the Clerk's absence.

To consider the email received regarding the current placement of the memorial stone and to agree whether the stone should be relocated.

The Clerk has contacted **GranArt** to obtain a quotation for the cost of relocating the stone.

To consider the request from the Chair to have a scroll added beneath the existing inscription, bearing the words "**Lest We Forget.**" The Clerk has also requested a quotation from GranArt for this additional work.

12. Reports from Parish Council Representatives

To consider reports from parish council representatives on committees, working groups, and outside bodies.

13. Reports and Correspondence (Information Only)

To receive the Police Report and any other correspondence for information.

14. Date and Time of Next Meetings

To confirm the date and time of the next meeting(s) **Monday 19th October 2026 7.30 PM.**

Signed: Karen Newton

Date 13/09/2026

Press and public are welcome to attend.